



# BUCYRUS AREA YMCA FACILITY RENTAL CONTRACT

FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

<b>EVENT DETAILS</b>	EVENT DATE	TYPE OF EVENT		EVENT TIME
<b>CONTACT PERSON</b>	Ms. Mrs. Mr.	FIRST NAME	M.I.	LAST NAME
				DATE OF BIRTH
<b>C O N T A C T I N F O</b>	STREET ADDRESS			
	CITY	STATE	ZIP CODE	
	DAYTIME PHONE	EVENING PHONE		
	EMAIL ADDRESS			
	NOTES			

<p><b>PLEASE CHECK AREA(S) REQUESTED FOR YOUR EVENT:</b></p> <p><input type="checkbox"/> Community Room      \$50.00 per hour full room / 1/2 room \$25.00</p> <p><input type="checkbox"/> Gymnastics Center      \$40.00 per hour</p> <p><input type="checkbox"/> Swimming Pool      \$40.00 per hour for up to 25 guests</p> <p><input type="checkbox"/> Additional Swimmers      \$25.00 per additional 15 guests</p> <p><input type="checkbox"/> Gymnasium      \$70.00 per hour / 1/2 gym \$35.00</p>	<p><b>TOTAL AMOUNT DUE FOR FACILITY RENTAL:</b></p> <p>\$ _____ PER _____ HOURS = \$ _____</p> <p>PLEASE RETURN SIGNED AGREEMENT AND PAYMENT TO: BUCYRUS AREA YMCA 1655 E SOUTHERN AVE BUCYRUS, OH 44820</p> <p>419-562-6218 bucyrusymca.org</p>
<p>1. I understand that a half of my total amount is due at the time of rental request to reserve the time and date for my event and will be applied as a credit to my final balance due. _____</p> <p>2. I understand that the balance of fees due for my event is due no later than 24 hours prior to my event. Should I fail to pay the balance due on time, I will forfeit all deposits paid and my event will be cancelled. _____</p> <p>3. I understand that illegal substances, alcoholic beverages and tobacco are NOT PERMITTED ON THE YMCA PREMISES. If anyone at my event is caught with any of the above-mentioned substances on the YMCA premises, I understand that my event will be shutdown and all fees paid will be forfeited. _____</p> <p>4. I understand that food and beverages are only permitted in the Community Room. If I have not rented the Community Room, I understand that food/beverages are not permitted at my event. _____</p> <p>5. I understand I am not permitted to hang any decorations on the walls or use glitter or confetti in all rooms inside the YMCA. _____</p> <p>6. I understand that NO YMCA staff on site is not required to assist with clean-up of my event in any way. All waste must be placed in or near trash cans for disposal. I am aware that I have 30 minutes pre-event and 15 minutes post-event to prepare and clean up my event. _____</p> <p>7. I understand the YMCA is a membership facility; non-members attending the party shall only use the designated areas at the schedule rental time. _____</p> <p>8. Renting the YMCA pool does not grant patrons any special privileges or restrictions. It is expected that individuals and or groups renting the YMCA pool will follow YMCA pool rules and they will inform their guests of these rules. Guests are expected to show up promptly at the time scheduled in order to receive proper instructions from lifeguards. Children (any participant under the age of 18) attending a party at the YMCA must be supervised by an adult at all time. For children who CANNOT SWIM: US Coast Guard Life jacket must be worn. (NO EXCEPTIONS). _____</p> <p>9. The YMCA is not responsible for lost or stolen items. The YMCA assumes no responsibility for injuries or illness that may sustain as a result of a physical condition or resulting from participation. _____</p>	<p><b>Y M C A T E R M S &amp; C O N D I T I O N S</b></p>

Signature of Person Renting Facility	Date
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<b>FOR OFFICE USE ONLY:</b>	
PRE-EVENT DETAILS:	
DATE OF EVENT CONFIRMATION: _____ STAFF INITIALS: _____ NOTES: _____	
INITIAL DEPOSIT RECEIVED: \$ _____ (CIRCLE ONE) VISA / MASTERCARD / AMEX / DISCOVER / CHECK / CASH / OTHER DATE RECEIVED: _____ STAFF INITIALS: _____	
FINAL BALANCE RECEIVED: \$ _____ (CIRCLE ONE) VISA / MASTERCARD / AMEX / DISCOVER / CHECK / CASH / OTHER DATE RECEIVED: _____ STAFF INITIALS: _____	
POST-EVENT DETAILS:	
DID EVENT END ON TIME? ____ (Y / N) DAMAGE/CLEAN-UP REQUIRED? ____ (Y / N) RETURN OF SECURITY DEPOSIT? ____ (Y / N) DATE _____ STAFF INITIALS: _____	